

Service Maintenance Contract

Small Business Sources Sought Notice HHS-NIH-NHLBI-SBSS-AR-2017-070-MEB HHSN26817AR00007S

Contracting Office Address

Department of Health and Human Services, National Institutes of Health, National Heart, Lung and Blood Institute, Rockledge Dr. Bethesda, MD, Office of Acquisitions
6701 Rockledge Dr RKL2/6016 MSC 7902, Bethesda, MD, 20892-7902, UNITED STATES

Introduction

This is a Small Business Sources Sought notice. This is **NOT** a solicitation for proposals, proposal abstracts, or quotations. The purpose of this notice is to obtain information regarding: (1) the availability and capability of qualified small business sources; (2) whether they are small businesses; HUBZone small businesses; service-disabled, veteran-owned small businesses; 8(a) small businesses; veteran-owned small businesses; woman-owned small businesses; or small disadvantaged businesses; and (3) their size classification relative to the North American Industry Classification System (NAICS) code for the proposed acquisition. The NAICS code is 811219, Other Electronic and Precision Equipment Repair and Maintenance, size standard of \$20.5 million. Your responses to the information requested will assist the Government in determining the appropriate acquisition method, including whether a set-aside is possible.

Background

The NHLBI is seeking small businesses with the ability to provide maintenance services for the National Institute of Arthritis and Musculoskeletal and Skin Diseases (NIAMS) owned Gatan Model 894 UltraScan 1000 CCD Camera and Model K2 Summit Camera.

The National Institutes of Health (NIH) is the nation's leading medical research agency, and the primary Federal agency conducting and supporting medical discoveries that improve people's health and save lives. The mission of the National Institute of Arthritis and Musculoskeletal and Skin Diseases is to support research into the causes, treatment, and prevention of arthritis and musculoskeletal and skin diseases; the training of basic and clinical scientists to carry out this research; and the dissemination of information on research progress in these diseases. The Laboratory of Structural Biology Research (LSBR) seeks to elucidate structure-function-assembly relationships of macromolecular complexes by cryo-electron microscopy integrated with other approaches. The LSBR currently utilizes the Gatan 894 and K2 camera's and requires a maintenance contract to ensure their continued operability.

Project Requirements

Contractor Tasks

The contractor shall provide a service maintenance plan for the Gatan Model 894 UltraScan 1000 CCD Camera and Model K2 Summit Camera to their standard commercial practices. The contractor shall include no less than four (4) service visits per instrument.

Period of Performance

Base Year: 4/1/2017 – 3/31/2018

Option Year 1: 4/1/2018 – 3/31/2019

Option Year 2: 4/1/2019 – 3/31/2020

Option Year 3: 4/1/2020 – 3/31/2021

Option Year 4: 4/1/2021 – 3/31/2022

Capability Statement

Small business concerns that believe they possess the capabilities necessary to undertake this work should submit complete documentation of their capabilities to the Contracting Officer. The capabilities statement **must** specifically address **each** project requirement separately. Additionally, the capability statement should include 1) the total number of employees, 2) the professional qualifications of scientists, medical experts, and technical personnel as it relates to the above outlined requirements, 3) a description of general and specific facilities and equipment available, including computer equipment and software, 4) an outline of previous research projects that are similar to the project requirements in which the organization and proposed personnel have participated, and 5) any other information considered relevant to this program. The capability statement must not exceed 15 single sided or 7.5 double sided pages in length and using a 12-point font size minimum.

Interested small business organizations are required to identify their size standards in accordance with the Small Business Administration. The government requests that no proprietary or confidential business data be submitted in a response to this notice. However, responses that indicate the information therein is proprietary will be properly safeguarded for Government use only. Capability statements must include the name and telephone numbers of a point of contact having authority and knowledge to discuss responses with Government representatives. Capability statements in response to this market survey that do not provide sufficient information for evaluation will be considered non-responsive. When submitting this information, please reference the solicitation notice number.

Point of Contact:

Mark Brady, Contracting Officer, Office of Acquisitions, NHLBI, Phone (301) 827-7532.

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Submission Instructions:

Interested parties shall submit capability statements via the FedConnect web portal (www.fedconnect.net) and reference the FedConnect Sources Sought Number HHSN26817AR00007S. The due date for receipt of statements is 0900 Eastern Time on 1/23/17." Vendors can register with FedConnect at <https://www.fedconnect.net/FedConnect/default.htm>.

Please note that FedConnect is used by multiple federal agencies and therefore FedConnect assistance will be provided by Compusearch Software Systems, not the NHLBI OA. More information about registration requirements can be found by downloading the FedConnect Ready, Set, Go! Guide at https://www.fedconnect.net/fedconnect/Marketing/Documents/FedConnect_Ready_Set_Go.pdf.

For assistance in registering or for other FedConnect technical questions please call the FedConnect Help Desk at (800) 899-6665 or email at support@fedconnect.net. Please use the Contracting Officer/ Contract Specialist contact information provided, should you require a waiver not to use FedConnect for submitting.

All responses must be received by the specified due date and time in order to be considered.

This notice does not obligate the Government to award a contract or otherwise pay for the information provided in the response. No proprietary, classified, confidential, or sensitive information should be included in your response. The Government reserves the right to use information provided by respondents for any purpose deemed necessary and legally appropriate. Any organization responding to this notice should ensure that its response is complete and sufficiently detailed to allow the Government to determine the organization's qualifications to perform the work. Respondents are advised that the Government is under no obligation to acknowledge receipt of the information received or provide feedback to respondents with respect to any information submitted. After review of the responses received, pre-solicitation and

solicitation notices may be published in Federal Business Opportunities. However, responses to this notice will not be considered adequate responses to a solicitation.